

**Internal / External Job Announcement**

**Assistant City Surveyor**  
**City Engineering Department**  
**Salary: \$1,086.23—\$1,270.73/Weekly DOE**  
**Excellent Benefits!! FLSA Exempt**

**City of Kingman**

The City of Kingman Engineering Department is seeking an individual with demonstrated professional experience with survey crews, and land/construction survey as a Registered Land Surveyor. Our City is prime for growth and we are searching for someone who wants to contribute to our team and the public we serve.

**Note Reference Examination:** The City of Kingman reserves the right to consider the candidates who best overall meet the qualifications and suitability of the position in the succeeding examination processes: experience and training evaluation, testing and/or interviews. After an offer of employment has been made, appointment may be subject to successful completion of a criminal background check and any other appropriate testing/evaluation commensurate with the offered position.

**Note Reference American Disabilities Act:** When advised, reasonable accommodations will be made in order for an "otherwise qualified applicant" with a disability to participate in any phase of the recruitment process. The City of Kingman does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. **EOE**

The ideal candidate would have experience managing, organizing, coordinating and monitoring surveying activities and functions for conformance to State laws, regional ordinances, public records and property boundary data, preferably utilizing modern, automated systems. Would also have experience in organizing the work flow of the day-to-day activities of the survey party staff; setting priorities for surveying projects, reviewing and verifying data, GPS coordinates, and control points; Reviewing and approving field notes and data calculations; Reviewing, evaluating and applying seal to completed field surveys. It is an exciting time to be part of Engineering and the City of Kingman! A great opportunity exists to apply your skills to engineering projects—expand your professional growth and knowledge!

Position provides great opportunities to work with a variety of contacts, the ability for the candidate to apply their professional knowledge, work with teams, and have exposure to and responsibility for a variety of projects.

**Desired Education and Experience:**

- Graduation from a high school or GED, supplemented by two (2) years of college level course work in land surveying and engineering.
- At minimum, an Associate's Degree from an accredited college/university with major coursework in civil engineering, land survey or degree related to the core function of this position is desired (Bachelor's Degree preferred).
- Five (5) years of experience in professional, technical survey engineering work, including at least two (2) years of experience leading survey crew activities or
- Any equivalent combination of education, experience and training which demonstrates the knowledge and experience to perform the work.

**Special Requirements:**

- Requires Arizona state registration as land surveyor, or if registered as a land surveyor from another state, requires ability to become a registered land surveyor with State of Arizona within six (6) months.
- Valid Arizona Driver's license or ability to obtain one prior to employment
- Must be physically capable of moving about on construction work sites.

**City of Kingman -**  
**Human Resources**  
**310 N. Fourth St**  
**Kingman, AZ 86401**

Phone: 928-753-5561  
 Fax: 928-753-3544  
 Website:  
[www.cityofkingman.gov](http://www.cityofkingman.gov)

**APPLY NOW! On-line application materials, with resume,**  
**accepted through August 18, 2016**

**Employment Application and Job Description can be obtained on-line at**

**[www.cityofkingman.gov](http://www.cityofkingman.gov)**